



Solution Provider für multimediale Kommunikation  
ActVisual GmbH P.O. Box 1 CH-8302 Kloten Phone: (+41) 1 922 11 11 Fax: (+41) 1 922 11 00  
E-mail: Info@ActVisual.com Internet: www.ActVisual.com

## MULTIPOINT CONFERENCING RESERVATION SHEET

<b>REQUESTED BY:</b>	<b>BILL TO: (IF DIFFERENT FROM INFORMATION AT LEFT)</b>
<b>COMPANY:</b> _____	<b>COMPANY:</b> _____
_____	_____
<b>CONTACT PERSON:</b> _____	<b>CONTACT PERSON:</b> _____
<b>ADDRESS:</b> _____	<b>ADDRESS:</b> _____
_____	_____
_____	_____
<b>PHONE:</b> _____	<b>PHONE:</b> _____
<b>FAX:</b> _____	<b>FAX:</b> _____

<b>CONFERENCE DATE:</b> _____	<b>TIME (CET): FROM</b> _____ <b>TO</b> _____
<b>VIEW MODE:</b>	<input type="radio"/> VOICE CONTROLLED
	<input type="radio"/> CONTINUOUS PRESENCE
<b>CALL LAUNCHED BY CUSTOMER:</b>	<input type="radio"/> DIAL IN
<b>CALL LAUNCHED BY ACTVISUAL:</b>	<input type="radio"/> DIAL OUT
<b>CHAIR CONTROL (H.243):</b>	<input type="radio"/> YES <input type="radio"/> NO
<b>PT724 (PICTURETEL SYSTEMS ONLY):</b>	<input type="radio"/> YES <input type="radio"/> NO



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**DESTINATION 1**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT-S     2x64 KBIT-S     256 KBIT-S     384 KBIT-S     OTHERS: \_\_\_\_ KBIT-S

=====

(FILLED IN BY ACTVISUAL SUPPORT): MCU - PORT 1 DIAL IN #: \_\_\_\_\_

\_\_\_\_\_

**DESTINATION 2**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT/S     2x64 KBIT/S     256 KBIT/S     384 KBIT/S     OTHERS: \_\_\_\_ KBIT/S

=====

(FILLED IN BY ACTVISUAL SUPPORT): MCU - PORT 1 DIAL IN #: \_\_\_\_\_

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**DESTINATION 3**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT/S     2x64 KBIT/S     256 KBIT/S     384 KBIT/S     OTHERS: \_\_\_\_ KBIT/S

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(FILLED IN BY ACTVISUAL SUPPORT): MCU - PORT 1 DIAL IN #: \_\_\_\_\_

\_\_\_\_\_

**DESTINATION 4**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT/S     2x64 KBIT/S     256 KBIT/S     384 KBIT/S     OTHERS: \_\_\_\_ KBIT/S

=====

(FILLED IN BY ACTVISUAL SUPPORT): MCU - PORT 1 DIAL IN #: \_\_\_\_\_

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**DESTINATION 5**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT/S     2x64 KBIT/S     256 KBIT/S     384 KBIT/S     OTHERS: \_\_\_\_ KBIT/S

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(FILLED IN BY ACTVISUAL SUPPORT): MCU - PORT 1 DIAL IN #: \_\_\_\_\_

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**DESTINATION 6**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT/S     2x64 KBIT/S     256 KBIT/S     384 KBIT/S     OTHERS: \_\_\_\_ KBIT/S

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**DESTINATION 7**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT/S     2x64 KBIT/S     256 KBIT/S     384 KBIT/S     OTHERS: \_\_\_\_ KBIT/S

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(FILLED IN BY ACTVISUAL SUPPORT): MCU - PORT 1 DIAL IN #: \_\_\_\_\_

\_\_\_\_\_

**DESTINATION 8**

COMPANY: \_\_\_\_\_ CONTACT/RESERVATIONS: \_\_\_\_\_

CITY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ FAX #: \_\_\_\_\_

VIDEO CALL #: \_\_\_\_\_ PHONE # TECHNICAL SUPPORT: \_\_\_\_\_

\_\_\_\_\_ PHONE # VIDEO ROOM: \_\_\_\_\_

EQUIPMENT: \_\_\_\_\_

SPEED:     2x56 KBIT/S     2x64 KBIT/S     256 KBIT/S     384 KBIT/S     OTHERS: \_\_\_\_ KBIT/S

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(FILLED IN BY ACTVISUAL SUPPORT): MCU - PORT 1 DIAL IN #: \_\_\_\_\_

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